

GATHER GUARD

LIABILITY INSURANCE

PROGRAM

HOW TO GUIDE

The Town of Osborn has enrolled in a program that allows you, the “user” of our municipal facility, to secure cost-effective liability insurance, which provides protection for you as well as the governmental entity. Gather Guard is a General Liability Policy written in the name of the tenants and/or users of the local government facility or venue. Third-Party Property Damage Coverage is also provided.

The Town of Osborn is a registered user of the Gather Guard program through the Maine Municipal Association (MMA) and HUB International New England via Intact Insurance. **The assigned unique Venue ID-Code is: 0419-181**

How it works:

- Log onto www.gatherguard.com then select “get a quote”
- Select your event type
- Answer the 3 questions
- Enter the venue code (0419-181) and verify that Osborn Municipal Building appears as the venue. The cost will appear at the right hand side of the screen. Hit next
- On this screen you will enter information regarding the event. Hit next
- You may purchase additional insurance, if desired. Alcohol is NOT allowed on the premises.
- You may save your quote or check-out.

If you would like to proceed, choose check-out to purchase the coverage and

complete the requested contact and credit card information. Coverage will automatically be bound.

When you purchase coverage, a Certificate of Insurance is issued and sent via email. Please forward this certificate to Osbornclerk@gmail.com.